



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY


(Approved by AICTE New Delhi, Regd. By Govt. of T.S & affiliated to JNTUH,
Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

IQAC Minutes of Meetings-2018-19		
S.No	Minutes of Meeting	Date
1	Minutes of meetings-1	25-06-2018
2	Minutes of meetings-2	03-01-2019


PRINCIPAL
Principal
Avanthi Institute of Engg. & Tech
Guntihapally (V), Abdullapurmet (Mdl) R.R. Dist



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recg By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

Ref No: AIET/IQAC/2018-2019 /01

Date: 23-06-2018

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(V),Hyd.

CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 25-06-2018 at 10AM, to discuss the following points.


Agenda:

1. Discussion of Quality parameters
2. Discussion on Review of the Academic Performance
3. Review of preparation of semester-I Time tables for the Academic year 2018-2019
4. Review of placement activities
5. Discussion on Quality Research Publications
6. Preparations for academic audit for the AY 2018-2019
7. Preparation of NAAC SSR for the last five years
8. Any other matter with permission of chairperson

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members


IQAC Coordinator


PRINCIPAL
Avanthi Institute of Engg. & Tech
Guntihapally (V), Abdullapurmet (Mdl) R.R. Dist



Internal Quality Assurance Cell (IQAC)

RefNo: AIET/IQAC/2018-2019 /01

Date: 25.06.2018

IQAC Minutes of Meeting

IQAC coordinator Mr. M.V.Raghavendra extended a warm welcome to the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: Discussion of Quality parameters

Resolution:

IQAC has significantly contributed to meet the standards of HEI's in the form of process charts for all the activities and made efforts for institutionalizing the quality assurance strategies and processes

The quality parameters for various aspects of the institution are listed in the table given below:

1. Lab Manuals, Lab record Quality
2. Participation of student in Guest Lectures/ Seminars/ Workshops
3. Result analysis
4. Feedback analysis
5. Placement quality & training
6. Quality certifications

Agenda Item 2: Review of the Academic Performance.

Resolution:

1. Reviewed the academic performance of the students of all the departments. It is reiterated and kept mandate for all HODs to maintain a department pass percentage of 85% (in all the years)
2. Also, The Coordinator reiterated (Discussed in the previous meetings) all the HODs to personally interact with faculty having less than 85% pass percentage in the mid term test to understand the ground reality and motivate them to perform better in the coming tests and examination
3. The Coordinator informed all HODs to ensure quality of the question paper standards for mid examinations as well as to inform the faculty to upload the attendance regularly
4. HODs are requested to inform faculty to focus much on Lateral Entry students. HOD of Mechanical is requested to take care of the course OOPS through Java subject Further, it is informed to all HODs to visit few of the classes, in case of any requirement with regard to the monitoring of class delivery as a silent observer for better understating and often visit the laboratories to see the way the is being conducted.

Agenda Item 3: Review of preparation of semester-I Time tables for the Academic year 2018-2019

Resolution:

1. Reviewed the preparation of Semester-I Time tables for the Academic year 2018-2019. The following points are resolved


PRINCIPAL
Avanthi Institute of Engg. & Tech
Guntihapally (V), Abdullapurmet (Midl) R.R. Dist



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recg By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanathi@gmail.com

2. Resolved to include Technical Training & Communication skills in the regular time table from 2nd year onwards 3 hours per week is initially planned at the initial stage to give training as well as to expose to recent technologies
3. HODs are requested to prepare department training calendars from 2nd to 4th years and requested to prepare a separate calendar for 6th semester.

Agenda Item 4: Review of placement activities

Resolution:

- HODs of respective departments apprised the members regarding the placements for outgoing batch. It is observed that a clear change in scenario for core sector placements in Mechanical, Electrical and Electronics Engineering.
- Coordinator, IQAC stressed upon the importance of training the students of non computer science to tap the job potential of IT related sectors. Members expressed satisfaction over very good placement conversion of the eligible students.
- It is resolved to reinforce the basic aspects of computer science to all the students in general and to Mechanical Engineering students in particular to tap the job potential of software sector. It is also further resolved to sensitize the students about the demand and supply requirements in software jobs.

Agenda Item 5: Quality Research Publications

Resolution:

- Coordinator presented the list of the faculty research publications in various indexed journal to the committee. The committee discussed at length and noted the improvement in quality research publications but noted very less number of publications in SCI indexed journals.
- It is resolved to continue the incentives for quality research publications, sponsored projects & consultancy works and it is also resolved to continue the incentives for UGC approved journals.

Agenda Item 6: Preparations for academic audit for the AY 2018-2019


Resolution:

- It is resolved by the committee to continue the Academic Audit at the end of every odd and even semester as this audit will help the departments to document and showcase different activities related to student development, faculty development, research contributions, teaching-learning & evaluation and professional society activities.
- It is also resolved to continue the template of the Academic Audit as it encourages the Competitiveness among various departments and comprehensively audits the various academic components of each department
- It is also resolved to conduct an external audit.
- The study report and action taken report after its preparation should be submitted to principal and Governing Body members.

Agenda Item 7: Preparation of NAAC SSR for the last five years

Resolution:

- It was informed to all the members to concentrate on preparing NAAC SSR for the last five years by collecting the data for uploading on the institution website and for submission to NAAC


PRINCIPAL
Avanthi Institute of Engg. & Tech
Gunthapally (V), Abdullapurmet (M), R.R. Dist



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recg By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

FOLLOWING IQAC COMMITTEE MEMBERS (2018-2019) ATTENDED ON 25-06-2018

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. Md Yousuf ali	Head of the Institution	CHAIRPERSON	
2	Dr. M V Raghavendra	Assoc. Prof of ECE	COORDINATOR OF IQAC	
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	
4	Dr. Y. Jayaprada	Director-HR	MEMBER	
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	
6	Mr. T Kranti Kumar	HOD EEE	MEMBER	
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	
8	Dr.K Shailaja	HOD H&S	MEMBER	
9	Dr Bhukya Ramulu	HOD MBA	MEMBER	
10	Mrs. Meka Shirisha	HOD CSE	MEMBER	
11	Dr. Gundi Sai Kumar	Assoc. Prof. of ECE	MEMBER	
12	Ms.M. Ragini	Asst. Prof. of EEE	MEMBER	
13	Mr Shekhar Nampally	Asst Prof H&S	MEMBER	
14	Mrs. B. Nayeema	Asst. Prof. of MBA	MEMBER	
15	Mr. Veda Prahlad Relangi	Asst. Prof. of MECH	MEMBER	
16	Mr M.Sathish	Exam Cell In charge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	
19	Mr. Swamy Rao Kulkarni	Head training & Placements	MEMBER	
20	Mr. Rama krishna	Administrative officer	MEMBER	
21	K. Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	
22	Purre Jairal, Linux Administrator in HCL	Alumni	MEMBER	
23	Lava Kumar Nandam III CSE,16Q61A0531	Student	MEMBER	

IQAC Coordinator

Principal

PRINCIPAL



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recg By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

Ref No: AIET/IQAC/2018-2019 /02

Date: 02.01.2019

To
The Members of IQAC
Avanthi Institute of Engineering and Technology
Gunthapally(v),Hyd

CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering And Technology will be conducted in conference room on 03.01.2019, at 10.00 AM.

AGENDA:

1. Minutes and actions of IQAC meeting held on 25.06.2018
2. Review & Strengthening of teaching-learning process in the AY 2018-2019
3. Discussion on Placements & Higher studies
4. To improve the quality student admissions
5. Discussion on Lab Maintenance
6. Discussion on organizing seminars/workshops and awareness programs for students
7. Any other item with permission of chairman

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members


IQAC Coordinator


PRINCIPAL
Principal
Avanthi Institute of Engg & Tech
Guntihapally (V), Abdullapurmet (M) R.R. Dist



Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2018-2019/02

Dates: 03-01-2019

IQAC coordinator Dr. M V.Raghavendra welcomed all the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 25.06.2018

Resolution:

The members reviewed the IQAC minutes of meeting held on 25.06.2018 and approved the same.

Agenda Item 2: Review & Strengthening of teaching-learning process in the AY 2018 2019

Resolution:

1. Reviewed Result analysis of each course and semester
2. Mentoring and motivating of all the faculty members as well as students who are needed. The IQAC coordinator has also emphasized the importance of involving more experts from outside towards strengthening the teaching-learning processes.
3. The committee reviewed the implementation of planning regular files by all the departments and maintains the required documents of teaching in prescribed formats
4. The committee decided to collect feedback from Students/Alumni / Employer/any other stake holders to improvise on teaching- leaning activities
5. Make use of LCD projectors available in every classroom and turn them into smart classes to improve the facilities such as laptops / computers / LAN / Wi-Fi.

Agenda Item 3: Discussion on Placements & Higher studies

Resolution:

1. HODs applauded the Training and Placement team for their efforts towards getting better placements for this Academic Year 2018-2019
2. Coordinator suggested the Training and Placement team to conduct Technical training especially to the branches of MECH, EEE and ECE for further enhancement of their prospects in higher education as well as Job placements.

Agenda Item 4: To improve the quality Student Admissions

Resolution:

- The Coordinator IQAC solicited the initiatives to be taken to improve the quality intake with the advent of increase in number of Government and Private Universities in the state. The committee discussed at length on various aspects to attract quality students into the institution.
- It was resolved by the committee to continue the scholarships to meritorious students and to take the Institution to the next level by encouraging the students to participate in National level project exhibitions and contests.
- It was also resolved to make the public aware of the note worthy features of the Institution and quality benchmarks of the institution. Further, all the members suggested for improvement in

PRINCIPAL

Avanthi Institute of Engg. & Tech
Gunthapally (V), Abdullapurmet (M), R.R. Dist



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Regd By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

placements by maximum conversion of all the eligible students through comprehensive training into successful job holders.

Agenda Item 5: Discussion on Lab maintenance

Resolution:

- IQAC team observed that the laboratories are not maintained properly, It was resolved and informed to the concerned that every lab should maintain stock registers, maintenance registers and complaint registers.
- It was informed to the HOD's to take appropriate steps regarding monitoring and maintenance of lab.

Agenda Item 6: Discussion on organizing seminars/workshops and awareness programs for students

Resolution:

- It was resolved to introduce Value added programmes and workshops for enriching the students practical skills. HODs and Department Coordinator was informed to prepare the course content
- It was resolved to organize online workshops to enrich the teaching quality of the faculty members. It was also planned to conduct the social extension activities and HODs and Club coordinators were informed to take appropriate action.

Agenda Item 7: Any other matter with permission of chairperson.

Resolution: The committee decided to meet at regular intervals in formal / informal manner to enhance IQ AC institutionalization

Avanthi Institute of Engg. & Tech
Guntihapally (V), Abdullapurmet (Mdl) R.R. Dist



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recd By Govt. of T.S & Affiliated to JNTUH, Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet (M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

www.aietg.ac.in email: principal.avanthi@gmail.com

FOLLOWING IQAC COMMITTEE MEMBERS (2018-2019) ATTENDED ON 03-01-2019

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. Md Yousuf ali	Head of the Institution	CHAIRPERSON	
2	Dr. M V Raghavendra	Assoc.Prof. of ECE	COORDINATOR OF IQAC	
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	
4	Dr. Y. Jayaprada	Director-HR	MEMBER	
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	
6	Mr. T Kranti Kumar	HOD EEE	MEMBER	
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	
8	Dr.K Shailaja	HOD H&S	MEMBER	
9	Dr Bhukya Ramulu	HOD MBA	MEMBER	
10	Mrs. Meka Shirisha	HOD CSE	MEMBER	
11	Dr. Gundi Sai Kumar	Asst. Prof. of ECE	MEMBER	
12	Ms.M. Ragini	Asst. Prof. of EEE	MEMBER	
13	Mr Shekhar Nampally	Asst. Prof H&S	MEMBER	
14	Mrs. B. Nayeema	Asst. Prof. of MBA	MEMBER	
15	Mr.Veda Prahlad Relangi	Asst. Prof. of MECH	MEMBER	
16	Mr M.Sathish	Exam Cell Incharge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	
19	Mr. Swamy Rao Kulkarni	Head training & Placements	MEMBER	
20	Mr. Rama krishna	Administrative officer	MEMBER	
21	K.Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	
22	Purre Jairal, Linux Administrator in HCL	Alumni	MEMBER	
23	Lava Kumar Nandam III CSE,16Q61A0531	Student	MEMBER	

IQAC Coordinator

Principal

PRINCIPAL